



# HSBC to HSBC Account Switching Request

Complete the form using blue or black pen and print in clear CAPITAL LETTERS

Switching between HSBC accounts is now easier than ever before. Simply complete and return this form, and we will arrange for all your direct debits and direct credits to be switched from your previous HSBC account to your new HSBC account.

Visit [hsbc.com.au/switch](http://hsbc.com.au/switch) for more information on this free service.

Please return the signed and completed form to your nearest HSBC bank branch or mail to:

HSBC Bank Australia Limited, GPO BOX 3096, Parramatta NSW 2150

## 1. MY/OUR PERSONAL DETAILS

### ACCOUNT HOLDER 1

Customer name

Email address

Contact phone number

### ACCOUNT HOLDER 2 (if applicable)

Customer name

Email address

Contact phone number

## 2. YOUR REGULAR PAYMENTS LIST

Please  to confirm the following:

- I consent to HSBC compiling a Regular Payments List for the HSBC account(s) described in the Section 4.
- I understand that this 'Regular Payments List' contains my personal information.
- I consent to having my 'Regular Payments List' emailed to my nominated email account.

## 3. INSTRUCTION FOR DEBIT/CREDIT USERS TO SWITCH MY DIRECT DEBIT AND DIRECT CREDIT PAYMENTS TO MY NEW HSBC ACCOUNT

Please  to confirm the following:

- I have switched bank accounts within HSBC and as a result my account details for the purposes of Direct Debits and Direct Credits have changed.
- I authorise HSBC to complete a schedule for each Debit User and Credit User listed in my Regular Payments List and such Schedule will form part of this authority.
- I authorise HSBC to notify each Debit User and Credit User listed in my Regular Payments List through its Sponsor or User Financial Institution of my changed account details on my behalf.
- I acknowledge that provision of this authority and my Regular Payments List to each such Debit User or Credit User will change the account details set out in my direct debit and direct credit arrangements with them. The other terms of my original Direct Debit and Direct Credit arrangements are not affected.
- I instruct each Debit User and Credit User to use my new HSBC account details for my Direct Debits and Credits.

## 4. DETAILS OF MY OLD HSBC ACCOUNT(S)

Give details of the bank account(s) you would like your direct debits and direct credit arrangements switched over from

BSB number	Account number	Account name
3 4		
3 4		
3 4		

Please  to confirm the following:

- I am authorised to operate the account(s) described above.
- Each account listed above are personal accounts held in my name or each of our name(s).

## 5. MY NEW HSBC BANK ACCOUNT DETAILS

Give details of the new HSBC bank account you would like your regular payments switched over to.

BSB number

Account number

Account name

Name of secondary account holder (if applicable)

## 6. AUTHORISATION

I authorise HSBC to act in accordance with my instructions set out in this form including but not limited to the instructions set out in sections 2, 3, 4 and 5.

### ACCOUNT HOLDER 1

Signature

Date

Full name

### ACCOUNT HOLDER 2 (if applicable)

Signature

Date

Full name

## HSBC USE ONLY

### To Sponsor/User Institution

User FI Name

Date sent

## SCHEDULE

My/Our Direct Debit(s)/ Direct Credit(s) with:

Name of user

DE User ID

My/Our full account name

My/Our NEW account details:

BSB number

Account number

Lodgement reference	Name of remitter	Last payment date	Amount	Debit/ Credit	Customer's identification number with the debit user

Note: A separate Schedule is to be completed for each Debit User and Credit User to be notified of the variation of Customer account details.